



**CITY OF BURLINGTON
BOARD OF HEALTH**

645 Pine Street
Post Office Box 849
Burlington, VT 05402-0849
802-863-0442
802-652-4221 FAX
802-863-0450 TTY

BOARD OF HEALTH

Ian C. Galbraith, Chair • David Casey • Mary D. Hart • Alan R. Sousie • Austin Sumner

BOARD STAFF

Linda Ayer

HEALTH OFFICER

William Ward

INTERNS:

Emma Hevey – Grace Hevey

**Robert Miller Community Center – Gosse Ct.
Thursday, December 8, 2011 - 5:30 PM**

The meeting was called to order by Ian Galbraith at 5:35 PM

Present: *Ian Galbraith, David Casey, Mary Hart, Alan Sousie, Austin Sumner, Emma Hevey, Grace Hevey, William Ward, Linda Ayer*

ITEM	DISCUSSION	ACTION
1. Approval of Agenda and Minutes	Approved Agenda and Minutes by Consensus Amendment to move Code Enforcement reporting to item #3 on Agenda.	Approved with amendment to Agenda
2. Public Forum	Nobody present	
3. Code Enforcement Report.	Director William Ward presented report (See attachment): Department is aggressively bringing rental properties into compliance; vacant buildings are moving toward occupancy, revenues are up and expenses are down. Looking toward IT upgrades to enhance efficiency.	
4. Chairman's Report		

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<p>A) Strategic Plan Final Revisions/ Discussion for FY12 - ??? Information is to be put on our Website</p>	<p>Examined revised version of Strategic Plan received from Austin Sumner as outlined in November minutes.</p> <p>David Casey comments:</p> <ul style="list-style-type: none"> Community Health Assessment: will allow the Board to put together a structure to pick out priorities and develop a plan on how the Board will go about business: <ul style="list-style-type: none"> Generated a list of goals which were achievable and prioritized Alan's presentation based on CO model to give us and the public an idea of what the BOH is going to do over the next 3 years. BOH needs to look beyond Pesticide Use - <i>BOH is not going to gain credibility in our community if the only flagship project is the pesticide issues.</i> Act as a public voice to promote a healthy society. How will 5 volunteer members of BOH have an impact on these issues and be a VOICE in the community? Priority is educational public service announcements (PSA) <p>Austin Sumner comments:</p> <ul style="list-style-type: none"> Our BOH can not adjudicate authority as we do not have a Local Health Dept. Currently, Health Officer and Deputies are identifying the areas of priority and are already in the community addressing the health issues. We can create an army of volunteers to identify the key health issues 	<p>Alan Sousie, David Casey and Austin Sumner will form a subcommittee to come up with a written strategic plan.</p> <p>Goal is to</p> <ul style="list-style-type: none"> Receive testimony as to what kind of health services are being provided and what is needed. Look at the Health Assessments that FAHC and CHC are doing <p>BOH Approved developing a one year Plan based on a Community Assessment and to adapt the model to the Community Assessment as a basis for future policies and actions.</p>
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<p>B) Chairman's draft of Semi-Annual Report July 1, 2011 - December 31, 2011 Ian Galbraith, Chair</p>	<p>and evaluate which ones need health oversight and assign deputies in the following areas: Housing – Bill Ward – Health Officer Lead – Waste Water – Emergency Planning -</p> <p>Alan Sousie comments:</p> <ul style="list-style-type: none"> • The notion of a Community Health Assessment can be an element of the Strategic Plan and a goal can be that at the conclusion of FY12 to identify the focal points of the Strategic Plan... • In the context of the Community Assessment, what will be the role of the Burlington Board of Health? <p><i>SEMI ANNUAL REPORT POINTS:</i></p> <ul style="list-style-type: none"> • 2 new Board members • 2 new interns • POPE – Healthy Lawns, Healthy Lives 12 demonstration lawns – • Fluoride Issue – <i>worked toward reducing fluoride in city water</i> • Attendance at committee meetings • Resolution on Non-Smoking in Burlington • NALBOH – 3 people were sent to learn about: <ul style="list-style-type: none"> • <i>BOH policy governance</i> • <i>Outline Self Assessment and Strategic Plan</i> • <i>Setting goals and priorities in next 3 years</i> • Code Enforcement issues – <i>animal complaints, bedbugs, healthy homes</i> 	
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	<ul style="list-style-type: none"> • School Inspections – ongoing FY13 completion – reports thus far indicate that the schools are in pretty good shape • Informational forums: <ul style="list-style-type: none"> • <i>City Arborist – tree pests – city does not use pesticides</i> • <i>Alison Calderara – Community Health Center- addressed minority community health issues</i> • <i>Cultural task force -David Casey in attendance –</i> • <i>EPA Superfund Site – working w/ organizations that are aware of potential dangers</i> • BOH oversaw the application of pesticides site inspection – <i>BOH influencing alternative physical ways to control weed growth.</i> 	
<p>5. Members' Reports:</p> <p>➤ P.O.P.E. (Pesticide Ordinance Public Education)</p>	<p>Healthy Lawns, Healthy Lives Lawn Demonstration Project</p> <p><i>Planning Winter Carnival: Education event at Memorial Auditorium w/ Parks and Rec.. 12 demonstration lawns next phase- collecting weed samples, spring seminars</i></p> <p><i>Collaborating with Lake Champlain Sea Grant for some funding for another phase of project.</i></p> <p><i>Collating information/data to report to Linthelac foundation:</i></p> <p>***</p>	

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<p>➤ Other -</p> <p>A) Develop a procedure allowing the Board, Health Officer, and Deputy to obtain and protect health protected information</p> <p>B) Smoking Resolution</p>	<p>Reviewed draft to be finalized with Attny Gene Bergman, Brian Pine and Austin Sumner.</p> <p>Allows covered entities to report health protected information. Policy is only on a need to know basis.</p> <p>Health Administrator is to be keeper of information</p> <p>***</p> <p>Presented by David Casey Edits: <i>Whereas, as the BOH is charged with the mitigation of public health risks, smoking is recognized as a carcinogen, second hand smoke is recognized as a carcinogen.</i> -</p>	<p>HPI document revisions to be incorporated and final version is to be submitted for approval at January Board of Health meeting.</p> <p>Approved resolution with revision to be presented by BOH, David Casey to the City Council supporting the ordinance to ban public smoking in the city, December 19, 2011 @ 7:00 PM with first reading of ordinance change.</p> <p>***</p> <p>Noise Abatement Equipment from BOH – offer to Airport for their bird problem.</p>
<p>6. Staff</p> <p>Web Updates/Front Porch Forum</p>	<p>3 responses to CFL posting</p>	<p>School inspection reports to be uploaded onto BOH website and linked through FPF.</p>
<p>7. Appointment of New Chair of Board</p>	<p>Austin Sumner will assume position of Chair, January 2012.</p>	<p>Approved Austin Sumner as Chair of Board of Health.</p>
<p>8. Action Items/Next Board Meeting</p>	<p>HIPPA –</p>	<p>Next Meeting: Thursday, January 12, 2012 @ 5:30 – Dept. of Public Works</p>
<p>9. Adjournment</p>	<p>Meeting adjourned at 7:25 PM</p>	

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Approved

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